



The Institute of Chartered Accountants of India

(Set up by an Act of Parliament)

**Seminar on Professional Skills Enrichment
for the Chartered Accountants**

Organised By - Professional Skills Enrichment Committee, ICAI

Hosted By - ICAI PIMPRI CHINCHWAD BRANCH (WIRC)



16 CPE Hrs.

Date : 8th May, 12th May, 15th May, 19th May, 2025 | Regi & Breakfast -9:30 AM-10:00 AM |

Session Time -10 AM To 2 PM. Fees for all 7 Days for CA Member Rs.1500 +18%

For Online Payment Link - <https://tinyurl.com/5n9awfak>

Venue- ICAI Bhawan Pimpri Chinchwad Branch Premises Nigdi

For Queries 9503111836 or mail us at pimpri.chinchwad@icai.org

Theme - अन्त उदान

Professional Skills Enrichment Committee, ICAI

**ICAI PIMPRI CHINCHWAD
BRANCH (WIRC)**



**CA. Jay Ajit Chhaira
Chairman**

**CA. Abhay Chhajed
Vice-Chairman**

**CA. C V. Chitale,
CCM, ICAI
Programme Director**

**CA. Vaibhav Modi
Chairman**

Programme Schedule

DAY 1- Thursday, 8th May, 2025 ,Session I- Time- 10 AM to 12 PM.

Speaker - CA. Jay Ajit Chhaira, Chairman, Professional Skills Enrichment Committee, ICAI

Topic : The Communicator : Clear, Credible, Compelling.

Objective: Develop assertive communication skills and master professional email etiquette for impactful workplace interactions.

Key Takeaways:

- Mastering assertiveness without aggression
- Structuring emails for clarity, precision, and authority
- Strategic tone and language for different business contexts
- Handling challenging conversations with confidence

Activities:

- Role-playing assertive vs. passive communication
- Email writing exercises with real-time feedback
- Case studies on corporate miscommunication

DAY 1- Thursday, 8th May,2025, Session II-Time: 12PM to 2PM.

Speaker: Ms. Nehha Sannkla, Pune

Topic: Executive presence

Objective: Develop assertive communication skills and master professional email etiquette for impactful workplace interactions.

Key Takeaways:

- Mastering assertiveness without aggression
 - Structuring emails for clarity, precision, and authority
 - Strategic tone and language for different business contexts
 - Handling challenging conversations with confidence
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DAY 2- Monday, 12th May,2025 ,Session III- Time- 10 AM to 12 PM.

Speaker – CA Yash Kuwad, Pune

Topic: Conflict Resolution

Objective: Navigate workplace conflicts with diplomacy while understanding corporate power structures.

Key Takeaways:

- Identifying sources of conflict and resolution styles
- Strategic influence in negotiations
- De-escalation techniques for high-pressure situations
- Emotional intelligence in conflict management

Activities:

- Group discussions on real-life conflict scenarios
 - Psychological power dynamics assessment
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DAY 2- Monday, 12th May,2025 Session IV-Time: 12PM to 2PM.

Speaker – CA Rishabh Solanki, Pune

Topic: Negotiations Skills

Objective: Command attention with body language and vocal presence for maximum impact.

Key Takeaways:

- The science behind power poses and confidence-building techniques
- Enhancing vocal strength, tone modulation, and articulation
- Mastering pauses, pacing, and projection in speech
- Aligning non-verbal cues with leadership intent

Activities:

- Power pose exercises and feedback
 - TED-style speaking simulations
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DAY 3 - Thursday, 15th May, 2025, Session V- Time: 10 AM to 12 PM.

Speaker – CA Prachi Mutha, Pune

Topic: Power of Dressing

Objective: Develop compelling storytelling skills and stage presence for impactful communication.

Key Takeaways:

- Structuring persuasive speeches with powerful openings and closings
 - Overcoming stage fear and engaging diverse audiences
 - Advanced techniques for panel discussions and keynote delivery
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DAY 3 - Thursday, 15th May, 2025 , Session VI- Time: 12 PM to 2PM

Speaker – CA Rishi Lodha, Pune

Topic: Networking Skills

Objective: Understand executive mind-set shifts and decision-making strategies for high-level leadership.

Key Takeaways:

- Strategic Thought Framing: Leverage structured thinking for persuasive impact.
- Commanding Presence: Master the art of intentional silence and controlled delivery.
- Cognitive Influence: Recognize and navigate decision-making biases in leadership.
- Persuasive Energy: Drive engagement and motivation using psychological triggers.

Activities:

- Executive mindset exercises
 - High-stakes decision-making simulations
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DAY 4 – Monday , 19th May, 2025 , Session VII- Time-10 AM to 12 PM.

Speaker – CA Harshal Lodha, Pune

Topic: Emotional Intelligence

Objective: Build high-value professional relationships and leverage networking for business growth.

Key Takeaways:

- Strategic Thought Framing: Leverage structured thinking for persuasive impact.
 - Commanding Presence: Master the art of intentional silence and controlled delivery.
 - Cognitive Influence: Recognize and navigate decision-making biases in leadership.
 - Persuasive Energy: Drive engagement and motivation using psychological triggers.
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Speaker – CA Ajinkya Jangada, Pune

Topic: Non Verbal Communication

Objective:. To understand the importance, types, and impact of non-verbal cues in professional and personal communication, and to enhance awareness and application of non-verbal communication skills in day-to-day interactions.

Key Takeaways :

- Understand the role and types of non-verbal communication (body language, tone, gestures, etc.).
- Recognize how non-verbal cues impact messages and relationships.
- Learn to read and interpret others' body language accurately.
- Improve your own non-verbal skills for better communication.
- Be aware of cultural differences in non-verbal behaviour.
- Align your verbal and non-verbal cues to enhance trust and clarity.

Managing Committee of ICAI Pimpri Chinchwad Branch (WIRC)

CA. Vaibhav Modi Chairperson 9890595608	CA. Sarika Chordiya Vice-Chairperson 7276800054	CA. Manoj Malpani Secretary 8007994444	CA. Mahavir Kothari Treasurer 9822510808	CA. Dhiraj Baldota WICASA Chairperson 9422236752
CA. Shailesh Bore MCM 9423146393		CA. Sachin Dherange MCM 9624550550		